

Approved at the December 9, 2019, business meeting

**Town of Rehoboth
Municipal Building Study Committee
Notes of the Meeting on November 4, 2019
Location: Council on Aging Building**

Present: Frank Barresi, William Maiorano, Joe Nunes, Carolyn Panofsky, Richard Panofsky

Guests: Edward Rowse, architect; Rehoboth resident Laura Samsel

Call to Order: 5:10 pm

1. Open discussion with a town resident

- A town resident attended, and the Committee suspended the usual order of business to engage in a general discussion.
- Discussion included whether current plans include using the currently privately-owned building at 340 Anawan and also how the committee has assessed the functional space needs of the various departments.

2. Continuing consideration of the plans, process, and timing

- J. Nunes reported that the Rehoboth Antiquarian Society would welcome us to attend a meeting and give a presentation. Their regular Spring meeting may be too late relative to town meeting.
- At our next meeting we can plan additional events and presentations, using feedback from the information session on November 19.

3. Prepare for public information session on November 19, 2019

- David Foss was unable to attend, but we contacted him by phone. He will take the lead in making the slide show presentation. R. Panofsky will share results of the November 4th meeting with him to assist his preparation. We should arrive about an hour early to set things up.
- R. Panofsky has sent notifications and made calendar reservations in the usual media and offices—our MBSC website, announcement through Laura Schwall for the main page, electronic and print announcements to Rehoboth Reporter. Panofsky will work on having the event live on Rehoboth TV. Panofsky will also contact Deborah Arruda about informing BOS members and plans to attend a BOS meeting to do a public announcement.
- Members reviewed a draft flyer and made a few corrections and suggestions. R. Panofsky will have copies prepared for the meeting.
- Members reviewed the draft FAQ document and made a few corrections and suggestions. Future revisions will include additional information about our process of assessing needs. R. Panofsky will have copies prepared for the meeting.

4. Minutes of Meeting on September 30, 2019

- The draft had been distributed by email. J. Nunes moved approval as written; W. Maiorano seconded; the motion carried.

5. Other business: Any other business which may come before the MBSC

- The next business meeting will be December 2, at 5:00 pm at the Senior Center. A main item of business will be to debrief the information session and plan future events.

Adjournment

- F. Barresi moved to adjourn at 5:55 pm; B. Maiorano seconded; the motion carried.

Respectfully submitted,

Frank Barresi, Chair

Richard Panofsky, Clerk

MBSC Agenda November 4, 2019

Workshop Meeting

Senior Center — 5:00 pm

Approval of outstanding minutes

Continuing consideration of the plans, process, and timing

Prepare for public information session on November 19, 2019

Other business: Any other business which may come before the Committee