



Office of  
**SELECTMEN**  
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**BOARD OF SELECTMEN**  
**MEETING OF THE BOARD OF SELECTMEN**  
**WEDNESDAY, JUNE 2, 2021**  
**MEETING MINUTES**  
**SELECTMEN'S MEETING ROOM, TOWN HALL**

**Present:** Selectman Frederick "Skip" Vadnais, Selectman Dave Perry, Selectman James Muri, Selectmen Michael Deignan and Deborah Arruda, Interim Town Administrator

**Also Present:** COA Board Members-Linda Sherman, Neil Harrington, Dr. Robert Lambe (Chairman), Ron Whittemore, Charlene Cunha and Gerry Schwall, Special Project Manager

**Not Present:** Selectman Solas

**Call to Order at 7:05 p.m.:** The Board and the public participated in the Pledge of Allegiance to the Flag lead by Neal Harrington.

**1.0) Consent Agenda**

**NEW BUSINESS:**

**Action Item #1: Discussion on Francis Farm with COA Board Members & Director**

The Board of Selectmen addressed the members of the COA Board and presented them with a map of the grounds at Francis Farm showing the building that the COA will occupy at the present time, after the closing. Chairman Vadnais asked the Board what they envisioned seeing at Francis Farm.

Linda (Linna) Sherman first thanked the voters and the Board of Selectmen for the wonderful opportunity to relocate to Francis Farm. Linna continued with the ideas that the COA Board and staff at the COA wanted to present to the Board of Selectmen. Selectman Perry addressed the members that were present to let them know at this time in order to get the COA up and running and working with the seniors in town, that the Board of Selectmen would focus on one building to host meals, activities and the offices for the staff. This would help to keep everything in one location and keep things running smoothly and in control. As things progress, other buildings may be utilized as well.

Selectman Muri added that the number 1 priority was using the resources available to the town to procure the property and there are necessities that need to be dealt with "right now" as code upgrades, internal construction changes to accommodate for office space, technology upgrades, etc. Also, for the time being we have limited staffing to be able to have more than one location functioning at a time.

The second priority will be to intergrade the "white house" for administration offices, Health Department and for the Veterans Agent and Town Nurse.

Ron Whittemore stressed the need of having a generator on the premises as they did at the previous location. He also suggested the use of portable partitions to separate the different activities that may go on at the same time. Ron will also work on the HVAC and heating equipment information that was at the original COA to ensure that a similar system is installed at Francis Farm.

Both Chairman Vadnais and Gerry Schwall asked Linna to provide Debbie with the additional list of items that were not included on the original list of lost items that was sent to the insurance adjuster.

Gerry thanked David House for his help on the solar information. Gerry will also work with the Board of Selectmen on the COA upgrades hopefully using the CARES funds.

Both Boards also spoke about the Community Garden and a location at Francis Farm. The Board of Selectmen will provide the final approval on the location. Selectman Perry will work with the Highway Department to have the soil transported from its original location to Francis Farm, when the new location has been chosen.

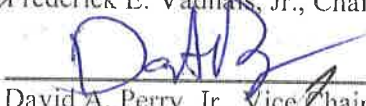
Chairman Vadnais stated the focus is to work on the Francis Hall Building to get the kitchen up and running. Ron Whittemore will be provided with copies of the floor plan for the previous location and will need to map out the different activities to ensure there is adequate space. Moveable partitions can be used as well.

Dr. Robert Lambe, Chairman of the COA Board stated he would like to meet with his entire Board with the plans that have been discussed and with the floor layout to review their needs. Linna and Ron will be the main contacts and spokes people for the COA Board.

Both Boards agreed that the main focus is to get our seniors back to socializing with each other.

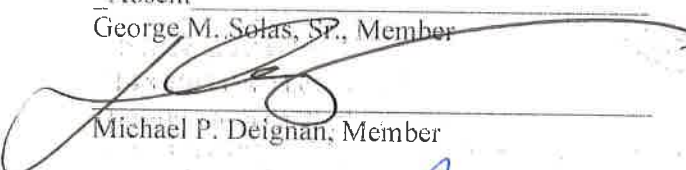
**ADJOURNMENT:** Selectmen Muri made a motion to adjourn the Regular Session Meeting at 805 PM., Second by Selectmen Perry. Perry – aye; Muri – aye, Vadnais – aye, Deignan-aye. (4-0)

  
Frederick E. Vadnais, Jr., Chairman

  
David A. Perry, Jr., Vice Chairman

  
James Muri, Clerk

Absent  
George M. Solas, Sr., Member

  
Michael P. Deignan, Member

  
Respectfully Submitted,  
Deborah Arruda

Interim Town Administrator      **Approved: 10/18/2021**