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Rehoboth Council on Aging
Board of Directors Meeting
@Francis Farm Hall- 27 Francis Farm Rd
Minutes of August 24, 2022

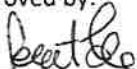
OFFICE OF THE TOWN CLERK
REHOBOTH, MA

- 1) **Call to order**---7:00 p.m.
- 2) **Pledge of Allegiance**
- 3) **Members Present**--- Dr. Robert Lambe, Ron Whittemore, Dr. Bruce Thayer, Brittany Bixenman, Sue Laverdiere
Members Not in Attendance--- Associate Member MaryBeth Moriarty **Members Excused**--- Charlene Cunha, Dr. Robert Insley **Director Present**--- Linda Sherman **Guests Present**--- Town Nurse-Gerri Hamel, Mr. & Mrs. Steve Silva
- 4) **Review past months meeting minutes**---N/A
- 5) **Presentations**--- None
- 6) **Expense Reports**---None
- 7) **Director's Report**--- Food Services- Meals on Wheels doing well, Gert's Café food and muffins for Wed. mornings are from the Cook's House Catering each week, Snacks are also available at the coffee bar.
A Day at the Farm- Was a great success- Seniors really enjoyed.
A Day on the Canal- Was fully booked and everyone had fun.
Ice Cream Social -Going very well- we had at least 90 people attend and will continue through month of August. Plan to do Pie& Coffee for month of Sept. on Wed. at noon.
Activities- Attendance numbers are still increasing, Hi-Lo Jack has been added @1:00pm on Tuesdays, Drums Alive Classes have started and is enjoyed. Cornhole Toss outside in the back pavilion is well liked.
COA Director Signature Authority FY 22/23- for Linda to sign off on COA invoices for processing and payment to Roberta Oliveira, Acctg. Supervisor- COA Board voted unanimously for Linda Sherman to approve COA invoicing for payments.
- 8) **Public Health Report**---Dr. Lambe went over current public health State and Local data relevant to our area which included-Covid-19, Influenza, Mosquito-borne illness: West Nile Virus and E.E.E., Tick-borne illness: Lyme, babesiosis and anaplasmosis, Monkeypox and Heat illness.
-Town Nurse Gerri mentioned that there will be a Community Health & Wellness fair on Sat. 9/15/22 and that she has been reporting covid updates at the B.O.S. Town meetings and also listed information in the Rehoboth Reporter and the Town Website.
-Dr. Lambe stated that if covid numbers in keep spiking up like they did in May, then they may need to revisit some changes being made with mask usage. He is concerned with increasing cases, especially with school starting up in Sept.
- 9) **Old Business**---Update on kitchen renovations and deep cleaning- Quotes were given on kitchen equipment in January of 2022. Most of the equipment has been on back order unfortunately. The '3 Bay Sink' that was originally ordered does not fit in the area it was needed for and will have to reorder new one that will fit properly. Note that this does not affect the kitchen fully opening because the COA water source has not passed inspection as of yet since we opened last year.
- Jim Sine Plumbing is getting all the plumbing work set in place so that when the COA water is all set and passed certification for drinking, they can have the plumbing ready and working for the kitchen to fully open.
-Deep cleaning will begin once the plumbing is all set-in place.
-Kitchen equipment that we currently have are, convection oven, tilt kettle, griddle, stove and soup kettle. We are waiting on the dishwasher and clean drinkable water.
-Water filtration system- Ron stated that carbon filters are needed for the well and are high in demand all over and not enough supply to meet the needs. Our water system has been an issue not passing inspection for almost a year now.

- 10) **New Business---** None
- 11) **B.E.S.I. Report---** None
- 12) **Friends of the Rehoboth Elderly Report---** None
- 13) **Correspondence---** None
- 14) **C.O.A. Building usage---** Rehoboth Senior Citizens Club- request to use C.O.A. indoor Cafeteria/Activity area for their Annual Fall Bazaar (Saturday) 10.29.22 from 8:00am- 5:00pm
 - For C.O.A. building usage approval the following requirements must be met- 1.) Activity must benefit the Seniors 2.) A member of the C.O.A. Board or Town Employee must be present and responsible for the building during the activity and have key access to lock the building when finished. If the C.O.A. kitchen is used, then the appointed Kitchen Supervisor (Chico Charbonneau) would also have to approve.
 - Linda Sherman volunteered and will be the approved designated person in charge for the building- C.O.A. Board unanimously approved. The C.O.A. kitchen is currently not operational and a Kitchen Supervisor approval will not be needed at this time.
 - An additional key F.O.B. will be needed for one of the C.O.A. Board Members.
 - Dr. Lambe stated that the C.O.A. Building Usage form will need to be updated/revised to reflect the new changes/requirements needed for all future C.O.A. Building usage requests.
- 15) **Open Forum---** None
- 16) **Other Business Issues---** None
- 17) **Adjournment---** 8:02pm- Dr. Robert Lambe motioned to adjourn meeting- all Board Members unanimously agreed to adjourn.

Respectfully submitted,
Kimberly Robens- Secretary

Approved by:



Dr. Robert Lambe- C.O.A. Board Chairman

Next COA Board Meeting- 09.28.22 @ 7:00 p.m.