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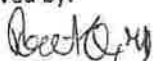
**Rehoboth Council on Aging
Board of Directors Meeting
@Francis Farm Hall- 27 Francis Farm Rd
Minutes of June 22, 2022**

- 1) **Call to order**---7:00 p.m.
- 2) **Pledge of Allegiance**
- 3) **Members Present**--- Neal Harrington, Ron Whittemore, Dr. Robert Lambe, Dr. Bruce Thayer, Sue Laverdiere
Members Excused--- Dr. Robert Insley and Charlene Cunha **Director Present**---Linda Sherman
Guests Present--- George Solas, Chicco Charbonneau, Steve Silva, Skip Vadnais
- 4) **Review past months meeting minutes**---May 25, 2022- COA Board approved as is
- 5) **Presentations**--- None
- 6) **Expense Reports**---Fuel Acct. spreadsheet-**earmarked specifically for Fuel Assistance**-goes into the general Gifts & Bequests (G&B) account. These funds are for fuel only as an emergency backup if other charities, like the Salvation Army, run out of fuel assistance funding. This spreadsheet was created in 2017 to keep track of what is received and spent so that it is not used for other general G&B expenses at the beginning of the new fiscal year.
--Expense reports approved – Ron W. 1st motioned and Sue L. 2nd motioned
- 7) **Director's Report**---
Gert's Cafe- dining is outside under the pavilion with the nicer weather also getting muffins and pastries for Wed. mornings.
Exercise Classes- are being held outside under the pavilion weather permitting
Tai Chi Circling Hands & Taoist Meditation- have successfully been added and well liked
Scrapbooking -we have been gifted some supplies and classes will continue through the summer.
Seniors visiting - numbers are slowly increasing including new members filling out applications for key cards. Trying to get Seniors to use these key cards to get accurate traffic flow activity numbers. Activities are being posted via COA printouts, Town Website calendar and Rehoboth Reporter. The Reporter needs more information listed for the COA. However, there is only limited space that the COA has on the newspaper page. Rehoboth Talk would also be a good advertising source to use along with Local Channel 9
Call list- have started a call list taken from My Senior Center software system that we have
Gert's café gift card prizes- to get more people to come to the Senior Center.
T.R.I.A.D.- Gert's Café Luncheon and Horse & Carriage ride for 7.25.22 sponsored by Rehoboth T.R.I.A.D. also, a Cape Cod Museum trip for maybe August
Souza Farms- donated hanging flower plants for the front Francis Hall porch.
- 8) **Old Business**---Senior call list updates- names and phone numbers not public record, should be encrypted and password protected into a spreadsheet- concerns with hacking and Seniors privacy. Currently using Town census listing booklet and also an Election list.
 - COA Kitchen not up and running as of yet. George S. introduced and highly recommended Chicco Charbonneau to help get the COA kitchen up and running which includes a deep cleaning. Chicco has a very extensive background in kitchen management and cooking skills. COA Board Members took official action to have Chicco C. on the upcoming kitchen team with a title of Director of Food Services. All COA Board Members unanimously voted yes. Chicco recommended that the kitchen broiler be taken out and the tilt skillet and kettle be put back into the COA kitchen. Chicco also recommended taking some of the kitchen equipment from the other kitchen on the grounds and maybe use for the COA kitchen.
 - Dishwasher should be arriving shortly, tables for the dishwasher are on backorder though.
 - Anslu system parts are still backordered.

- Water tested at Francis Farm still waiting for report. Water filtration system for the water at Francis Farm needs upgrading.
 - Gift and Bequests (G& B) funds being used for COA kitchen upgrades to get up and running quicker. George S. is still researching other funding sources, but G& B funds cannot be used for Capitol purchases which would include items needed for the kitchen.
Ron W. --G& B funds were used previously at the old Bay State Rd. Senior Center to help supplement the new Generator that was installed.
- 9) **New Business---** Board of Health has to still approve the kitchen but waiting for the kitchen check list to get finished first before inspection begins.
- Dr. Lambe stated that we do not have accurate Covid counts, due to the fact that people are testing at home and not reporting positive results. Dr. Thayer agreed with this as well. The COA Board is currently making decisions of Public Health issues regarding the COA Building. Dr. Thayer did state that no one is being hospitalized in our area.
 - Dr. Lambe had Town Nurse Stephanie R. make updated mask signs to post stating that "Masks are not required, but are strongly encouraged". Dr. Thayer 1st motioned and Ron W. 2nd motioned to lift the mask mandate at the COA Senior Center. All COA Board Members were in favor of the motion. Dr. Lambe strongly recommended that all Town Buildings follow the same protocol.
 - Brittany Bixenman and Dr. Robert Insley was voted and approved as new COA Board Member by the Selectmen
- 10) **B.E.S.I. Report---** Dr. Thayer had nothing to report, B.E.S.I. is still doing very well.
- 11) **Friends of the Rehoboth Elderly Report---** Nothing to report
- 12) **Correspondence---** None
- 13) **C.O.A. Building usage---** Rehoboth Senior Citizens Club Fund Raising Fair- 7.23.22 request was denied approval by the C.O.A. Board Members-- per the Town Selectmen
- 14) **Open Forum---** 1.) RE: COA Bldg. usage- Steve Silva- member of the Rehoboth Senior Citizens Club explained that they would hold fund raising events at the previous COA Building to raise money for the Seniors and the activities that they do like luncheons and local trips. They were established in 1973 and they partitioned to the Town create the Council on Aging.
The Senior Citizens Club are not part of the Council on Aging- the COA is not allowed to raise funds directly.
2.) George S. stated that the COA kitchen can only be used for COA events. No functions are allowed here at the COA that are not COA events. There are insurance & liability issues with clubs or events/fund raisers being held here on the property. Sue L. asked why this has changed since there were fund raising events at the previous COA Senior Center for example: Taste of Rehoboth, Animal Shelter, The Rehoboth Garden Club- these were fund raising events as well. It is a Town Building and paid by Town tax money, why has it changed?
3.) George S. stated that events sponsored by the Town Committee is covered by liability insurance. The Rehoboth Garden Club paid their own liability insurance. There is a \$350.00 single day policy that has been used previously with other Clubs using the current COA outside pavilion. Non town vendors are not covered. Sue. L. needed more clarification on this as to why this has changed at the new COA building.
4.) Dr. Lambe verified with Skip V. that COA Building requests now have to go through the Selectmen directly.
- 15) **Other Business Issues---** The Selectmen are temporarily using the COA Francis Hall for their meetings
- 16) **Adjournment---** 8:49pm- Dr. Robert Lambe motioned to adjourn meeting- Dr. Bruce Thayer 1st motioned and Ron Whittemore 2nd motioned.

Respectfully submitted,
Kimberly Robens- Secretary

Approved by:



Dr. Robert Lambe- C.O.A. Board Chairman

Next COA Board Meeting- 7.20.22 @ 7:00 p.m.